

# SOUTH WEST WALES CORPORATE JOINT COMMITTEE

10<sup>th</sup> July 2023

## REPORT OF THE MONITORING OFFICER

**Report Title: Terms of Reference of the Regional Transport Planning Sub Committee of the South West Wales Corporate Joint Committee**

<b>Purpose of Report</b>	To note the terms of reference for the CJC Sub-Committee in respect of Regional Transport Planning
<b>Recommendation</b>	It is recommended that members note the terms of reference of the Regional Transport Planning Sub-Committee
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<b>Finance Officer</b>	N/A
<b>Legal Officer</b>	Craig Griffiths

### Background:

1. The Local Government and Elections (Wales) Act 2021 (“the LGE Act”) created the framework for a consistent mechanism for regional collaboration between local government, namely Corporate Joint Committees (CJCs).
2. The CJC will exercise functions relating to strategic development planning and regional transport planning. They will also be able to do things to promote the economic well-being of their areas. In contrast to other joint committee arrangements, CJCs are separate corporate bodies which can employ staff, hold assets and budgets, and undertake functions.
3. The South West Wales CJC will comprise Carmarthenshire County Council, the City and County of Swansea Council, Pembrokeshire County Council and Neath Port Talbot County Borough Council (“the Constituent Councils”). In respect of some functions, both Pembrokeshire National Park and Bannau Brycheiniog National Park will also be members in respect of strategic planning and co-opted members (non-voting) in other areas.
4. In order to implement the legislative requirements, it was proposed that the CJC have four Sub Committees, with the chair of each Sub-Committee being drawn from the Leaders of the Constituent Councils (or their nominated deputies) and shared between the four authorities.
5. Attached at Appendix 1 of this Report are the terms of reference for the Regional Transport Planning Sub-Committee.

### Financial Impacts:

6. No impacts

**Integrated Impact Assessment:**

7. The CJC is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:
- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
  - Advance equality of opportunity between people who share a protected characteristic and those who do not.
  - Foster good relations between people who share a protected characteristic and those who do not.
  - Deliver better outcomes for those people who experience socio-economic disadvantage
  - Consider opportunities for people to use the Welsh language
  - Treat the Welsh language no less favourably than English.
  - Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.
8. The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the 'well-being goals'.
9. There is no requirement for an Integrated Impact Assessment for this report as the setting up of the CJC is underpinned by legislation and that this report is to note governance arrangements in accordance with legislation.

**Workforce Impacts:**

10. There are no workforce impacts associated with this report.

**Legal Impacts:**

11. No impacts

**Risk Management Impacts:**

12. No impacts

**Consultation:**

13. There is no requirement for consultation in respect of this report.

**Appendices:**

14. Appendix 1 – Terms of Reference

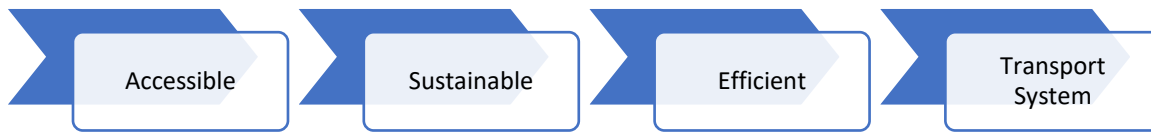
**List of Background Papers:**

25. None

## Regional Transport Sub-Committee Terms of Reference

### Overarching Aim of Sub-Committee

The Regional Transport Plan will support the strategic economic and spatial aspirations of the Swansea Bay and South West Wales Region (SBSWWR) and help deliver the vision of the Welsh Transport Strategy, Llwybr Newydd, for a transport system that is accessible, sustainable and efficient.



#### **‘Accessible’**

A system that meets the relevant policy and regulatory standards on equality, access, human rights and the Welsh language, and aims to remove the physical, attitudinal, environmental, systemic, linguistic and economic barriers that prevent people from using sustainable transport services and infrastructure.

#### **‘Sustainable’**

A transport system that meets the needs of the present whilst protecting the ability of future generations to meet their own needs.

#### **‘Efficient’**

A transport system that gets people where they want to go, when they want to go there, making best use of resources.

- Bring services to people to reduce the need to travel.
- Allow people and goods to move easily from door to door by accessible, sustainable and efficient transport services and infrastructure.
- Encourage people to make the change to more sustainable transport.

### Objectives

The Specific objectives for the Sub Committee are to oversee the development of:

- The improvement of transport and access within the South West Wales region to facilitate decarbonisation, economic regeneration, equality and integration and contributing to work that may impact on other regions to ensure a benefit to the South West Wales region;
- The Development of transport policies and programmes that ensure that safety, sustainability, social inclusion, health and the environment, meet the requirements of the Well-being of Future Generations Act 2015;

- The promotion of the essential role of transport in economic and land use planning, and to influence land development to make the necessary provision for transport across the South West Wales region; and
- The improvement of connectivity, sustainability, the efficiency and reliability of the movement of people and goods within and beyond Swansea Bay and South West Wales on the local and regional networks to support economic growth across the South West Wales region.

## **Functions**

The Sub Committee shall

- Make recommendations to the Corporate Joint Committee on the development and delivery of the Regional Transport Plan, Transport Policy and Regional Transport Plan Delivery Programme consistent with the objectives of the Sub Committee;
- Oversee the development and delivery of the Swansea Bay and South West Wales Metro to ensure benefits to the South West Wales Region;
- Work with Welsh Government, Transport for Wales, user groups, industry and other regulatory stakeholders to coordinate transport planning and operations across the region;
- Make recommendations to the Corporate Joint Committee on Transport Policy, Strategy and investment priorities for the Swansea Bay and South West Wales Region aligned to delivering the transport objectives;
- Where appropriate develop a regional response to Wales Government transport policy and strategy consultation documents for approval by the Corporate Joint Committee for submission to Welsh Government;
- Provide advice and observations relating to transport schemes submitted to the Corporate Joint Committee by other bodies, both inside and outside the South West Wales region; and
- Monitor and review the delivery programme for the Regional Transport Plan to include performance, financial and risk management

## **Attendees**

The following shall attend the Sub-Committee

- The Executive Leader of the Constituent Council identified as the political lead for Regional Transport Planning
- The Lead Officer of the Constituent Council identified as the officer/Constituent Council lead for Regional Transport Planning for the purposes of providing professional advice to the Sub-Committee on behalf of the Chief Executive of the Corporate Joint Committee.
- The Executive Member from Carmarthenshire County Borough Council for Transport
- The Executive Member from the City and County of Swansea Council for Transport
- The Executive Member from Neath Port Talbot County Borough Council for Transport
- The Executive Member from Pembrokeshire County Borough Council for Transport
- Private Sector Representatives for Regional Transport Planning as a non-voting representative
- A representative of each of the National Park Authorities who are members of the Corporate Joint Committee in a non-voting capacity

- Officers of Constituent Councils with management responsibility for regional transport planning (or their nominated representatives) for the purposes of presenting reports and answering any technical questions raised by the Sub-Committee
- Minute Taker (Democratic Services of Neath Port Talbot Council)

The following shall be entitled to attend any Sub-Committee Meeting:

- Chief Executive of the Corporate Joint Committee (Chair) or their nominated representative
- Regional Directors of Constituent Councils with responsibility for Corporate Joint Committee areas
- Private Sector representatives
- Monitoring Officer of the Corporate Joint Committee or their nominated representative
- S151 Officer of the Corporate Joint Committee or their nominated representative
- Any invitees of the Chief Executive of the Corporate Joint Committee

### **Frequency of Meetings**

The Sub-Committee shall meet every quarter subject to any additional meetings that shall be called to address specific matters or if unanimously agreed by the Sub-Committee.

Where a special meeting is required, this will be convened by the Chief Executive of the Corporate Joint Committee.

Unless notified to the contrary, all meetings shall take place remotely via Microsoft TEAMS

### **Chair**

The meeting shall be chaired by the Executive Leader of the Constituent Council identified as the political lead for Regional Transport Planning.

In their absence, the meeting shall be chaired by an alternative Leader from a Constituent Council as agreed by the collective Constituent Council leaders Executive Member as determined by the Executive Members present.

### **Decision Making**

The Sub Committee shall have no decision making powers unless expressly granted by the Corporate Joint Committee

Each constituent council member (excluding the Chair) has one vote and the Chair will not have a casting vote

### **Substitutions**

The Executive Members of each Constituent Council shall be entitled to appoint a representative to attend in their absence subject to notification being provided to the Chief Executive of the Corporate Joint Committee

### **Quorum**

A quorum for the meeting shall be an elected representative from each of the Constituent Councils that comprise the Corporate Joint Committee (excluding the Chair)

### **Constitution and Procedure Rules**

The constitution of the Corporate Joint Committee shall apply to any meetings of the Sub-Committee that take place.